

BethanyPress

Job Opportunity

Working with Christian publishers, Bethany Press provides solutions for book production, printing, binding, and warehousing. We produce millions of life-changing books and we are looking for self-managed, self-motivated, creators who want to be a part of this accelerating business.

Position title: Web Press Helper
Hours: 6:00am – 6:00pm (Three days a week, OT as needed)
Status: Regular, Fulltime (36 hours), hourly
Hourly rate: \$12.00 an hour, OT begins at 40 hours

Position Responsibilities:

Assist the Web team to operate at maximized production quality and efficiency by:

- Be accountable to quality standards and departmental/company policies
- Communicate with excellence to co-workers, management and other departments on matters which could impact quality, cost, safety or employee morale.
- Engage in web operations by bundling signatures, roll tending, and assisting web operators with various assigned tasks

Ensure commitments to customers are met by:

- Working 36-40 hours per week and OT as needed.
- Willingly works in other departments as assigned.
- Exhibit flexibility in multiple projects and changing priorities.

Demonstrate Operational Excellence by:

- Be self-managed, requiring little to no supervision to do the daily activities of your job.
- Be self-motivated in innovating and improving the operation and performance of your role.
- Exhibit flexibility while handling multiple projects and changing priorities.
- Effectively communicate with co-workers.

Ensure department delivers with excellence by:

- Communicate and deliver service that elicits a “WOW” response from your customers.
- Ensure a clean, healthy, and safe work environment.
- Process all paperwork and forms according to department policy guidelines.
- Initiate and engage in housekeeping chores during downtime.
- Be an excellent steward of company resources, including labor time and finances.
- Perform various other duties as assigned.

Position Requirements:

Alignment with the vision and values of Bethany Press.

A desire to serve and extend God’s Kingdom in the world.

Ability to repeatedly lift and carry up to 50 lbs.

Ability to stand for entire production shift plus crouch, crawl, pull, reach & endure repetitive motions.

Personal drive and ambition with potential of growing with our organization.

Previous print, roll-tending or bundling experience a plus.

Ability to pass pre-employment drug testing & physical

To apply for this position, submit your resume to HR@bethanypress.com.

Visit our website at www.bethanypress.com

*Bethany Press International * 6820 W. 115th Street * Bloomington, MN 55438*